



National Meeting
Hodson Bay Hotel, Athlone, Co Westmeath
Tuesday 9th and Wednesday 10th June 2009

Agenda

Day 1

Registration: **10.00 – 10.30 am**

10.30 – 1.30 pm –: **Managing in times of Recession**

Delivered by: Caroline Egan, Carmichael Centre for Voluntary Groups

This session will look at practical steps that FRC can take to manage in the challenging economic times that lie ahead.

Key session topics include:

- o Strategic direction - re-aligning front-line service
- o Developing shared services
- o Collaboration and partnership
- o Diversifying funding streams – communications and relationship management
- o Boards supporting managers and staff
- o Staff motivation
- o Full cost recovery and zero budgeting

The above includes group and plenary discussions and a coffee break

Day 1 continued...

Lunch 1.30 – 2.30pm

2.30 –5.00pm - Employment Law

Delivered by: Elaine Rossiter, HR Consultant

This session will look at some of the practical employment issues that managers of FRC need to consider in the ever changing economic environment.

Key session topics include:

- o Overview of Employment Law
- o Contracts of Employment
- o Termination of Contract
- o Fair and Unfair Dismissals
- o Grievance and Disciplinary Procedures

The above includes group and plenary discussions

Day 2

10am – 12.45pm: Internal Audit Guidelines Presentation

Delivered by Price, Waterhouse Coopers.

Price Waterhouse Coopers were appointed as internal audit service provider to the Family Support Agency in 2007. As part of the 2008 internal audit work programme, it was agreed that reviews of Family Resource Centres would occur. They have put together a check list which Family Resource Centres can use as a guide to identify their responsibilities and to track their compliance with them.

The above includes group and plenary discussions

Ends